

**Foundation Constitution and Bylaws  
Approved July 1, 2017**



**CONSTITUTION AND BYLAWS OF THE NORTH AMERICAN COLLEGES AND  
TEACHERS OF AGRICULTURE FOUNDATION, INCORPORATED**

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**ARTICLE I. Name.**

The name of the organization shall be the "North American Colleges and Teachers of Agriculture Foundation, Inc." The letters of NACTAF may be used as an acronym officially to designate the organization.

**ARTICLE II. Purposes.**

The purposes for which this organization is formed are as follows -- The objects and purposes are philanthropic, charitable and educational in support of North American Colleges and Teachers of Agriculture (NACTA): to encourage, promote, and reward instructional excellence in agriculture, natural and environmental sciences, and the research supporting this instruction; to support the NACTA for the professional advancement of college level instruction in agriculture; and to seek improvement in post-secondary teaching of agriculture through examination and discussion of curricula, course organization, teaching techniques, facilities, and materials.

**ARTICLE III. Membership.**

Section 1. *Active members.* The active membership shall be composed of regularly employed teachers of agricultural, environmental, natural and life science subjects in institutions of higher education, or other persons who are interested in higher education of agriculture and related areas who have paid annual NACTA membership dues.

Section 2. *Honorary members.* Honorary membership shall consist of individuals, educational institutions, foundations, and businesses interested in actively supporting NACTAF. Honorary members will not pay dues nor have voting privileges.

Section 3. *Lifetime Members.* The lifetime membership shall consist of active members who have paid a lifetime NACTA membership

fee or who have been awarded such status by the NACTA Executive Committee.

**ARTICLE IV. Membership Dues and Fees.**

No annual dues shall be assessed unless established as necessary by NACTA members at the annual meeting.

**ARTICLE V. Foundation Director.**

Section 1. The Foundation Director shall be appointed by the NACTA Executive Committee. On an annual basis, the Foundation Director will be reviewed for appointment or reappointment.

Section 2. The Foundation Director shall perform such duties as are ordinarily and customarily incumbent upon the position and any other duties as may be directed by the NACTA Executive Committee.

Section 3. All financial transactions shall be approved by an NACTA Foundation Advisory Council. The NACTA Secretary-Treasurer will be authorized to deposit funds and to pay bills as directed by the Foundation Director.

**ARTICLE VI. Amendments.**

Any proposed amendment having the endorsement of at least five active members shall be presented in writing to the Secretary-Treasurer at least thirty days prior to the annual conference. The amendment shall be presented to the members with the recommendations of the NACTA Executive Committee. Adoption shall require the vote of two-thirds of the members present.

## BYLAWS

### ARTICLE I. Recognized Categories of Giving.

Section 1. *Contributor.* Any individual or business making a minimum donation of \$50 during a given administrative year June 1 through May 31.

Section 2. *Educator.* Any individual or business making a minimum donation of \$200 during a given administrative year.

Section 3. *Schowengerdt Keystone Club.* Any individual or business making a minimum donation of \$1,000. (This gift may be pledged and paid over a five-year period.)

Section 4. *NACTA Leadership Level.* Any person or persons making a donation of \$5,000 or more as a one-time gift, named in honor of a former or current NACTA member.

Section 5. *Founder's Level.* Any person, business, corporation, or foundation making a donation of \$10,000, pledged and paid over a five-year period.

Section 6. *NACTAF Sustaining Sponsor.* Any person, business, corporation, or foundation making a donation of \$10,000 or more as a one-time gift.

### ARTICLE II. NACTA Foundation Advisory Council.

Section 1. *Advisory Council Membership.* The Advisory Council Membership shall include: (a) NACTA's President; (b) immediate Past-President; (c) Past Past-President; and (d) two NACTA members appointed for a two year term by the NACTA President and approved by the NACTA Executive Committee. The terms of the NACTA members shall be staggered such that a NACTA member is appointed or reappointed annually.

Section 2. *Advisory Council duties* shall be to: (a) meet formally during the NACTA Annual Conference for the purpose of providing review, advice and support to the NACTAF Foundation Director; (b) identify priorities and initiatives that

encourage, promote, and reward instructional excellence to be supported by the NACTAF; (c) review and approve financial transactions of the NACTAF; and (d) review and approve annual NACTAF financial report presented to NACTA members at the annual meeting. .

### ARTICLE III. Miscellaneous.

Section 1. All Foundation funds shall be deposited to the credit of the Foundation in such financial institutions as the NACTA Executive Committee may direct.

Section 2. The NACTAF Foundation Director may accept on behalf of the Foundation any contribution, gift, bequest or device for the general, or for any special, Foundation purpose.

Section 3. The NACTA Executive Committee may authorize the Foundation Director to enter into any contract, or execute and deliver any instrument in the name of, and on behalf of, the Foundation. Such authority shall be confined to a specific instance.

### ARTICLE IV. Policies of the North American Colleges and Teachers of Agriculture Foundation.

Section 1. The North American Colleges and Teachers of Agriculture Foundation, Inc. and its members will at all times abide and be governed and controlled by the Constitution and Bylaws of the North American Colleges and Teachers of Agriculture Foundation now in force or hereafter from time to time adopted, insofar as any provision of such Constitution and Bylaws may be applicable.

Section 2. The North American Colleges and Teachers of Agriculture Foundation, Inc. will comply with all such conditions and requirements as NACTA may prescribe.

Section 3. Whenever requested by the governing board of NACTA, the corporation shall dissolve or change its form or organization, as may from time to time be requested by said board.

