

4-H Youth Development Science Extension Specialist

Job Summary

Purdue University is seeking a dynamic and innovative professional to provide statewide support and coordination for 4-H science, environment, and engineering education programs. In this role, you will have the opportunity to work in collaboration with the 15 state 4-H staff members who support area and county 4-H staff members who deliver the 4-H program at the county level. Additional duties will include:

- Provide direction and vision to 4-H science programs (to include STEM-related programs)
- Coordinate assigned Indiana 4-H statewide events, contests and awards and communications with participants, collaborators, and donors
- Collaborate with other Indiana 4-H state staff and county staff in developing, facilitating, and evaluation 4-H youth programs
- Seek grants and private gifts (in cooperation with the Purdue Research Foundation or 4-H Foundation) to support assigned programs
- Develop and maintain relationships with departments and units within the College of Agriculture, external to the College of Agriculture, and external stakeholders and organizations which have a STEM focus and interest in partnering with 4-H youth development
- Recruit and train volunteers to assist with programs and activities
- Develop and maintain curricula and training materials to address science content areas, ensuring that curricula match Indiana Academic Standards or other nationally recognized science standards
- Train and support county-based staff members in science programming
- Other duties as assigned to support the overall goals of Indiana 4-H

Required:

- Master's degree in an appropriate discipline closely related to the sciences, STEM fields, environmental studies, and/or education
- 4 years of relevant experience
- Ability to demonstrate expertise in program development and evaluation, have an appreciation and understanding of Extension and 4-H programs, or a commitment to learn Extension and 4-H programs
- Experience in grant writing and/or project management
- Must demonstrate a commitment to inclusion, diversity, equity, and access in community-based youth programs
- Excellent organizational skills and be able to manage multiple projects and/or programs
- Excellent interpersonal and public relation skills are required, along with good oral and written communication skills
- Travel throughout the state is a requirement of this position, and state vehicles are not always available
- Candidates must have reliable transportation for business travel to complete this essential job function
- Evening and weekends
- Valid U.S. or Canadian driver's license

Additional Information:

- **The intent is for the position to be based in West Lafayette, Indiana; however, candidates within acceptable driving distance of West Lafayette will be considered**
- Purdue will not sponsor employment authorization for this position
- A background check will be required for employment in this position
- FLSA: Exempt (Not Eligible For Overtime)
- Retirement Eligibility: Defined Contributions immediately
- Purdue University is an EOE/AA employer. All individuals, including minorities, women, individuals with disabilities, and veterans are encouraged to apply